

Palfrey Health Centre

Patient Participation Group Meeting

29.7.19 at 5.00pm

Agenda

1. Welcome & meeting Apologies

Present – Obaid Siddiq (OS); Sophia Akram (SA); Hassan Akram (HA)

Apologies – Waheed Saleem; Nasreen Akhtar; Imran Arif

2. Review and acceptance of April 2019 meeting minutes - *minutes were recorded as accurate.*

3. Patient member recruitment – Coffee mornings – update – *Event was organised for 15.10.19 at Palfrey Health Centre. Over 40 patients attended the event and over £200 was raised for Macmillan Cancer charity. Potentially a further event will be planned for the Summer 2020.*

4. Patient message board and content development (inc. Self-care information) – update – *The patient screens were installed Sept 2019. Currently, patient information is available in English only, however, discussed potential for 6-8 minutes of presentation content being translated into Urdu/Punjabi. SA to liaise with OS.*

5. Patient questionnaire survey 2019 review & planning – *The questionnaire survey format remained unchanged. The survey would be undertaken from August – September. The survey is planned to collate > 100 questionnaires.*

6. Date and time of next meeting – *TBC once questionnaire survey has been completed and analysed.*